

REGULAR COUNCIL MEETING
June 13, 2007

Meeting called to order at 6:36 p.m. by Mayor Gerald Bauer
Roll Call: Present – Council Member Schofield, Council Member Lieffring, Council Member Weissinger, Council Member Polzer, Council Member Gould and Council Member Schoonover. Administrator Gurney and City Engineer Meyers were also in attendance.

Due and proper notice of meeting given by the administrative staff

Motion by Council Member Gould, seconded by Council Member Weissinger to adopt the agenda as presented. Motion carried by unanimous voice vote.

Pledge of Allegiance

Public Input – none

Scheduled Appearances: Bill Hoerer and Brandy Woldstad appeared to present a plan for website upgrades. They discussed four different phases and using the site as a promotional and informational tool for Durand. It was pointed out that the Council already has acted in the past to approve WollyNet to conduct maintenance on an as needed basis. The Council requested that certain updates be made under the maintenance agreement with a future action to update the website design contingent upon a budget amendment.

Administrator's Report:

Administration-

A motion was made by Council Member Schoonover, seconded by Council Member Schofield to authorize the City's Assessor to begin a market update assessment for 2008 contingent upon approval of a budget amendment at an upcoming Council Meeting. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously.

Community Development-

The site plan for Dan Acker was reviewed. Several additional issues were identified as needing to be addressed before approval could be offered. Specifically, concerns relating to screening, grading and storm water were discussed. Administrator Gurney will contact Mr. Acker to relay the issues and request that they be addressed for the next Council Meeting.

Administrator Gurney reported that one additional housing loan had been approved by the Community Development Committee.

Finance-

Resolution # 07-06 was offered by Council Member Schoonover. Motion by Council Member Lieffring, seconded by Council Member Gould to approve Resolution Number 07-06 Designating Security National Bank as the City of Durand's Public Depository and Authorizing Mayor Bauer, Council President Schoonover, and Administrator Gurney as agents who have access to the City's safe deposit boxes. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously.

Motion by Council Member Gould, seconded by Council Member Weissinger to approve the May ambulance write-offs in the amount of \$717.00. Motion carried by unanimous voice vote.

Resolution #07-07 was offered by Council Member Gould. Motion by Council Member Lieffring, seconded by Council Member Polzer to approve Resolution Number 07-07 authorizing the Finance Committee review and payment approval authority of presented vouchers outside of scheduled City Council Meetings. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously.

Park Board-

Discussion relating to Chippewa Trail Project and proposed paving project in Tarrant Park. Proposal is to pave the softball field parking lot and 10 RV camp sites, all of which are utilized by trail patrons. Project costs will be taken out of the 2007 street construction outlay budget, leaving approximately \$25,000 after the Main Street sealcoating project. Motion by Council Member Schoonover, seconded by Council Member Lieftring to approve the project and funding contingent upon Pepin County approval of 25% cost share and 50% grant share. Roll call vote: 5 ayes, 0 nays with Council Member Schofield abstaining. Motion carried.

Council Member Gould also gave the Park Board report. Specific issues related to ongoing maintenance costs at the pool and observed damage to the inside of the band shelter.

Public Safety-

Police - Administrator Gurney provided the Council with an update of the police officer recruitment process.

Fire and Ambulance – Administrator Gurney reported that Fire Chief Plummer indicated that the City would not be billed for maintenance to the new pumper. The manufacturer would cover the costs.

Public Utilities-

Resolution # 07-08 was offered by Council Member Schoonover. Motion by Council Member Polzer, seconded by Council Member Gould to approve Resolution Number 07-08 to approve the Compliance Maintenance Annual Report (CMAR) for the sanitation plant. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously.

Public Works-

Discussion regarding the Chippewa River Project and related funding. Motion by Council Member Polzer, seconded by Council Member Lieftring to approve the Project Agreement between the WisDOT and the City of Durand for the Chippewa River Beautification Project through the Transportation Enhancement Program. Roll call vote: 6 ayes, 0 nays. Motion carried unanimously.

Discussion regarding survey/property line issues resulting from a survey previously conducted by the City in 2002 which changed the occupied lot lines of two neighboring properties on Drier Street. The two property owners are in agreement that the line should be changed back and have requested that the City cover the costs due to the 2002 adjustments. Motion by Council Member Gould, seconded by Council Member Polzer to approve funding up to \$1,000 to prepare a two-lot certified survey map and subsequent legal description for a quit claim deed to resolve the issue. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously.

Engineer's Report:

Discussion regarding the proposed Highway 10 intersection enhancement project between Prospect Street and 11th Avenue. Motion by Council Member Gould, seconded by Council Member Polzer to authorize Cedar Corporation to let the bid for a bid opening on July 9th with the condition that the engineering fees not exceed \$5,840.00. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously.

Mayor's Report:

Mayor Bauer commented on the maintenance of the Chippewa View Park grass. WisDOT is responsible to water and maintain the sod for a 30-day period ending around July 1st.

Previous Minutes:

Motion by Council Member Schoonover, seconded by Council Member Gould to approve the Council minutes from May 16, 2007, May 30, 2007 and June 4, 2007 along with the Board of Review minutes from June 4, 2007. Motion carried by a unanimous voice vote.

Vouchers:

Motion by Council Member Schofield, seconded by Council Member Lieffring to approve the vouchers as presented. Roll call vote: 6 ayes, 0 nays. Motion carried unanimously.

Other Business:

None.

Motion to adjourn by Council Member Schoonover, seconded by Council Member Polzer at 9:12 p.m. Motion carried by unanimous voice vote.

Lance Gurney
Administrator/Clerk