

REGULAR COUNCIL MEETING
August 8, 2007

Meeting called to order at 6:35 p.m. by Mayor Gerald Bauer
Roll Call: Present – Council Member Schofield, Council Member Lieffring, Council Member Weissinger, Council Member Polzer, Council Member Gould and Council Member Schoonover. Administrator Gurney and City Engineers Jones and Meyers were also in attendance.

Due and proper notice of meeting given by the administrative staff

Motion by Council Member Gould, seconded by Council Member Lieffring to adopt the amended agenda as presented. Motion carried by unanimous voice vote.

Pledge of Allegiance

Public Comment – None.

Scheduled Appearances: Mr. Eric Davidson was present from Bauman and Associates to present the 2006 Annual Audit Report for the City of Durand and answer any questions. Following a brief series of questions from Administrator Gurney and Council Members, Mr. Davidson concluded by stating that in the opinion of Bauman, the procedures and information provided by the City of Durand complied with generally accepted accounting standards and that the City was financially stable. A brief discussion then followed with regard to the Management Letter of the Audit and certain City practices with regard to financial management.

Administrator's Report:

Administration-

Motion by Council Member Schofield, seconded by Council Member Lieffring to approve the transfer of a Class "B" Fermented Malt Beverage License from Laurie Goodrich to Herb Schneider for Alex's Pizza. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously.

Motion by Council Member Lieffring, seconded by Council Member Polzer to approve the transfer of a Class "B" Liquour License from Lee Unser to Fred Bolland for the Construction Zone effective August 13, 2007. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously.

Motion by Council Member Weissinger, seconded by Council Member Schofield to approve Operator's (bartenders) Licenses for Brenda Traun, Michelle Pittman, Stephanie Darr, Jennifer Hill, Jennifer Richardson and Martha Moy. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously.

Motion by Council Member Polzer, seconded by Council Member Lieffring to approve a Farm and Garden Produce Permit for American Realty Group, Don and Vicki Asher-agents, for a Farmer's Market each Wednesday in Chippewa View Park. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously.

Finance-

Discussion relating to the purchase of a copier for the City Hall. The current machine is approximately 13 years old and no longer feeds copy paper through. Quotes were received from Tri State and EO Johnson for reconditioned and new copiers. Administrator Gurney recommended purchasing a new Canon copier from EO Johnson for \$3,338.00 after trade-in allowance with a quarterly service contract of \$97.50. Mayor Bauer agreed with the recommendation. Motion by Council Member Schoonover, seconded by Council Member Gould to approve the purchase of the new Canon 2830 copier with funds to come from the undesignated general fund balance initially and the expense to be included in the 2008 budget to reimburse the general fund. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously.

Following a discussion relating to Medicare payments for Ambulance runs, a motion was made by Council Member Schofield, seconded by Council Member Liefkring to approve the July Ambulance write-offs in the amount of \$3,281.51. Motion carried by unanimous voice vote.

Community Development-

Motion by Council Member Gould, seconded by Council Member Schoonover to convene into closed session at 7:25 p.m. pursuant to Section 19.85(1)(e) Wis. Stats. for the purpose of discussing development negotiation updates for TID #3 and related economic development activity. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously. Maureen Carlson from 3-D Strategies and City Engineers Jones and Meyers were also invited to attend the session.

A motion was made by Council Member Schoonover, seconded by Council Member Weissinger to reconvene into open session at 8:19 p.m. Voice Vote: 6 ayes, 0 nays. Motion carried unanimously. Mayor Bauer noted that no decisions were made as a part or result of the closed session at this time.

Park Board-

Council Member Gould provided a brief Parks report. Crystal Dow had appeared to present some concepts for benches and garbage receptacles she would like to see utilized as part of the Riverfront Project. A donation to the Youth Fishing Contest was approved. Administrator Gurney discussed improvements needed to the pool for consideration during the 2008 budget process.

Motion by Council Member Schoonover, seconded by Council Member Schofield to offer Hank Hougen \$650 (fair market value) for a 32 inch strip of property he currently owns adjacent to Chippewa View Park as recommended by the Park Board and Public Welfare Committee. Roll Call Vote: 6 ayes, 0 nays. Motion carried unanimously.

Following a discussion relating to boat launches and use in the City of Durand, motion by Council Member Schoonover, seconded by Council Member Polzer to make improvements to the Madison Street boat launch in between 7th and 8th Avenue West not to exceed \$1,000 as recommended by the Park Board and Public Welfare Committee with funds to come from the 2007 Public Works Outlay if donations cannot be obtained to offset the cost. Roll Call Vote: 5 ayes, 0 nays with Council Member Schofield abstaining. Motion carried.

Public Safety-

Police – a press release relating to the recovery of more than \$80,000 in stolen property in 2004 and 2005 was distributed and discussed.

Ambulance/Fire – a brochure was distributed on behalf of Chief Plumer relating to lobbying activities in Madison. A contract for the new ambulance was signed on August 7th, with receipt expected sometime in late October to early November.

The Council then discussed signage issues for pedestrians across state highways.

Public Utilities-

A draft of the Cross Connection Program was reviewed. Municipalities with water utilities are required to adopt a program. The item will be placed on the agenda for action in September.

Public Works-

No Report.

Zoning-

Upcoming meetings with the Plan Commission and Zoning Board of Appeals were discussed. The Building Inspectors report was also distributed.

Engineer's Report:

City Engineer Jones was present to discuss a proposed amendment to TID #3 that would include some additional sites adjacent to the existing boundary. A motion to proceed with the TID #3 amendment was made by Council Member Lieffring and seconded by Council Member Schofield. The motion carried by unanimous voice vote.

City Engineer also gave a brief update on the timeframe for the USH 10 turn lane project.

Mayor's Report:

Mayor Bauer indicated he would be volunteering at Dairy Queen, August 9th, as part of the Children's Miracle Network campaign and encouraged Council Members and City Staff to participate. He also inquired about the status of the anticipated tower lease. Administrator Gurney indicated that he had a brief discussion with legal counsel recently and the lease may be ready for consideration at the September Council Meeting.

Previous Minutes:

Motion by Council Member Lieffring, seconded by Council Member Gould to approve the Council minutes from July 11, 2007. Motion carried by a unanimous voice vote.

Vouchers:

Motion by Council Member Weissinger, seconded by Council Member Lieffring to approve the vouchers as presented. Roll call vote: 6 ayes, 0 nays. Motion carried unanimously.

Other Business:

Council Members discussed attendance at the Annual League of Wisconsin Municipalities to be held October 3-5 in Milwaukee

The next regularly scheduled Council Meeting will be September 12th, unless a special meeting is called later in August to approve the Three-Party Contract for the Riverfront Project.

Motion to adjourn by Council Member Gould, seconded by Council Member Schofield at 9:36 p.m. Motion carried by unanimous voice vote.

Lance Gurney
Administrator/Clerk